

Training:

The RP should ensure there are sufficiently trained staff to assist them in managing fire safety, its paramount everyone understands what to do in event of fire. If required, any new staff can familiarise with the premises via a desktop drill.

All staff working at the premises should receive training relevant to their role and responsibilities in event of fire. The current level of training against each individual should be reviewed and updated as necessary, **this is essential for occupants unfamiliar with the premises.** E.g. familiarisation with the use of any emergency evacuation equipment.